

Wharton Applicant Evaluation Form 3

APPLICANT'S NAME	POSITION
INTERVIEWER	DATE

WORK / CAREER

OUTSTANDING

POOR

Amount/degree of relevant work experience	{ }	{ }	{ }	{ }	{ }	{ }
Career goals compatible with job	{ }	{ }	{ }	{ }	{ }	{ }
Evidence of leadership skills	{ }	{ }	{ }	{ }	{ }	{ }
Evidence of flexibility	{ }	{ }	{ }	{ }	{ }	{ }
Analytical and problem-solving skills	{ }	{ }	{ }	{ }	{ }	{ }
Knowledge/understanding of the field	{ }	{ }	{ }	{ }	{ }	{ }

PREPARATION FOR INTERVIEW

OUTSTANDING

POOR

Knowledge of Organization	{ }	{ }	{ }	{ }	{ }	{ }
Asks relevant questions	{ }	{ }	{ }	{ }	{ }	{ }
Understands own strengths and weaknesses	{ }	{ }	{ }	{ }	{ }	{ }

CHARACTERISTICS

OUTSTANDING

POOR

Grooming, bearing, poise	{ }	{ }	{ }	{ }	{ }	{ }
Grasp of ideas, perceptiveness	{ }	{ }	{ }	{ }	{ }	{ }
Stability	{ }	{ }	{ }	{ }	{ }	{ }
Self-reliance, confidence	{ }	{ }	{ }	{ }	{ }	{ }
Communication: clarity, organization	{ }	{ }	{ }	{ }	{ }	{ }

ACADEMIC

OUTSTANDING

POOR

Application of abilities as a student	{ }	{ }	{ }	{ }	{ }	{ }
Relevance of studies to the job	{ }	{ }	{ }	{ }	{ }	{ }
Extent, variety, leadership in activities	{ }	{ }	{ }	{ }	{ }	{ }

SUMMARY OF STRENGTHS (+) AND/OR SHORTCOMINGS (-):

A. Can do? (talent, skills, knowledge, energy)

B. Will do? (motivation, interests)

C. Appropriate fit? (personal qualities, effectiveness)

Comments:

Recommended next step: